

HOSPITALITY ECONOMIC RESILIENCY GRANT SPECIAL BUSINESS BRIEFING

January 28, 2021



SHAWN KESSEL
ND Dept. of Commerce
Interim Commissioner



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ND Dept. of Commerce
Digital Systems Manager

AGENDA

- Hospitality ERG overview and clarification
- Your questions answered
- Preparing to submit application and walk-through process
- Closing Remarks

HOSPITALITY
ECONOMIC RESILIENCY
GRANT (HERG)
ROUND 2
OVERVIEW

PROCESS IMPROVEMENT

- More time to reply
 - 3 business days – first contact by email. If no response, then another email is sent and given an additional 3 business day notice. If no response after that, the expenditure and/or application is denied.
- Applicant will self-certify that they have not been awarded for expenditures previously submitted in HERG Round 1.
- Additional training for reviewers

ELIGIBILITY REQUIREMENTS

The grantee must be:

- A restaurant (food trucks included) - to include food services and drinking establishment that derive a **minimum of 51%** of their sales from prepared food and must certify that 75% sales were derived in ND, as well as a current food establishment license.
- A bar or lounge with a current on-sale liquor license issued by the appropriate legal entity that derive a **minimum of 51%** from on-sale sales.
- An entertainment venue to include movie, drama or music theaters and facilities used to host community and private events; include indoor recreation entertainment, e.g. bowling alleys, indoor golf clubs, and indoor trampoline parks where membership/class fees do not exceed 51% of revenue.
- A production company that provides technology and audio-visual services to meetings and events; and must certify that **75% sales** were derived in ND.

INELIGIBLE

- × Government owned facilities that do not generate more than 51% of its revenue from private events
- × In-home caterers
- × Food establishments without appropriate licensure
- × Retail food, groceries or gas stations who **do not** derive a minimum of 51% of their sales from prepared food
- × Religious Organizations
- × Lodging facilities (that do not have event space or restaurants)
- × Traveling companies
- × Transportation

CERTIFICATION

- Any entity whose business is physically located in North Dakota
- Have a permanent physical location in North Dakota (P.O. Boxes or mailing addresses are not considered a physical location)
- Be able to demonstrate they were financially viable prior to the COVID-19 pandemic (including operational and workforce needs)
- Must demonstrate they had a negative financial impact by the COVID-19 pandemic
- The business must be in good standing with the North Dakota Secretary of State or appropriate Tribal business license authority
- Must submit receipts for operations costs incurred on or after March 27, 2020 and use the money on or prior to December 29, 2020
- **Applicant will self-certify that these criteria will be met as the onus will be on the applicant to ensure that they meet these criteria**
- Must have spent the money prior to requesting reimbursement within the 2020 timeframe
- Verify that expenditures were not awarded in HERG Round 1
- Applicants must self-certify that they meet the requirements and will comply with current North Dakota Smart Restart protocols. Noncompliance with these protocols will result in the repayment of all grants funds

GRANT AMOUNT

\$25,000 maximum grant for per eligible entity and \$75,000 maximum for eligible entities with multiple locations. If an entity receives grant funds for more than one location, they cannot spend more than \$25,000 per location. If an eligible entity received funding in HERG Round 1, they are capped at \$25,000; for example, entities that received \$25,000 are entitled to \$0; an entity that received \$15,000 would be eligible for up to \$10,000 and an entity that received \$5,000 would be eligible for up to \$20,000. The same concept applies to multiple entities as the cap remains \$75,000 with \$25,000 per facility using the same logic. There can be no single entity that receives in excess of a total of \$25,000 or group of businesses with combined ownership structure involving multiple eligible entities that receive in excess of \$75,000.

- Capped Amount
 - \$25,000 – One Location
 - \$50,000 – Two Locations
 - \$75,000 – Multiple locations: \$25,000/location
- Example
 - If you received \$25,000: Eligible \$0
 - If you received \$15,000: Eligible up to \$10,000

REQUIRED DOCUMENTATION

- Applicants are responsible for providing sufficient documentation for all costs, justification why these items are eligible and proof of payment

- ✓ Documents must be clear and legible – e.g. Word, Excel, PDF, Quickbooks, Accounting Software etc.
 - For docs not generated by Accounting Software, include proof of payment, e.g. quarterly tax reports, copy of banking statements, credit card statements, print off from accountant certifying accuracy, etc.
- ✓ No handwritten documents allowed
- ✓ Show detailed description of each expense
- ✓ Clearly identify how and when the costs were incurred
- ✓ Applicant responsible for indicating which cost category an expense falls into

- ✓ Receipt showing proof of payment
 - Must be Itemized to show all expenses
 - Include a total dollar amount
 - Date of purchase
 - Vendor name and contact information
 - Must tie back to the applicant and the business location (customer name, address, etc.)
 - Show proof of payment and payment method
 - Shipping costs must be itemized
 - Taxes must be itemized (ineligible for reimbursement)
- ✓ Expenses provided must be clearly tied to the physical business location
- ✓ If multiple items on receipt, highlight what items are being claimed for reimbursement
- ✓ Limit uploads to one receipt per line item on application

RECEIPTS

- Legitimate receipts must include itemization (item description and/or picture), total purchase price, date, verification of payment in full, evidence it came from the vendor (letterhead, etc.)
- Limit uploads to one expenditure **per line item**

✓ Eligible (standalone) Receipts:

- Itemized vendor receipt that shows proof of payment
- Invoices if showed paid-in-full with \$0 balance due
- Screen shots showing the required information above (not just the shopping cart screenshot)
- Receipts for the items from the distributor/supplier which refer back to the invoice or estimate provided

✓ Eligible: *(if accompanied by proof of payment: cancelled check, credit card statement/receipt, bank draft, etc.)*

- Invoice, quote, estimate, bid, purchase order, etc. (not showing a zero-balance due).
- Hand-written/editable receipts

✓ Ineligible:

- Receipts showing applicant as the vendor

WHAT IS A CANCELED CHECK?

- Check example edited to block out identifying and account information

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

COMPANY ADDRESS LINE 1 ADDRESS LINE 2 CITY, STATE, ZIP	UNION STATE BANK OF FARGO 77-1057/913	55555 10/26/20
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PAY TO THE ORDER OF CHECK RECIPIENT \$ **8,000.00 DOLLARS

Eight Thousand and 00/100*****

Memo

SIGNATURE

ROUTING AND ACCOUNT NUMBER

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

ENDORSEMENT

Listed below are the security features provided on this document:
• Micro-Print: Look under the words "Security" and "Amount" for fine, repeating characters.
• Photo-copy: Hold the check up to a light. The words "VOID" will appear when the check is copied.
• Security Warning Band: A band that appears when the check is copied.
• Non-Negotiable Phrases: The words "VOID" and "COPY" will appear when the check is copied.

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INVOICES

- Be sure to identify what line item goes with what on the receipts.
- Paid stamp only allowed if zero balance
- Invoices marked paid **without** zero balance MUST be accompanied by corresponding documentation of payment (front/back canceled check or bank statement or credit card statement)
- Sales tax is not allowed

Invoice

Date	Invoice #
5/19/2020	7137

PAID
05/27/2020

Bill To: _____ Project Name: _____

Service Date	Description	Amount
	Labor and materials to remove 2 work area stations and to move 2 work stations 5/4/2020 demo and remove existing chairs 13.5 hours	607.50
	5/5/20 Reset 2 chairs and modify floor and infill floor 14 hours	630.00
	5/6/20 load and transport procedure chairs and cabinets to storage facility 4.5 hours	202.50
	Material 1 sheet 5/8 plywood and glue	57.00
	Dirks Plumbing unhook 4 chairs and hook 2 chairs back up	694.28
	Seifert Electric remove and reconnect electrical to work areas	747.80
	Profit and overhead	220.43
	NOTE: billing excludes Patterson Dental charges as it is presumed they will e bill directly and the flooring installation	

1.5% Service Charge on Unpaid Balance After 30 Days. \$2.00 Minimum Charge.

Please Pay From This Invoice.

Terms

Total	\$3,159.51
Payments/Credits	-\$3,159.51
Balance Due	\$0.00

YOUR QUESTIONS ANSWERED

UTILITY BILLS

Q: Can we upload all the utility bills on the same line?

A: No, each utility bill, along with accompanying proof of payment, needs to be on a separate line item.

Q: Will the utility bill from previous month qualify to show we have paid the expense?

A: No, you need to upload an accompanying both sides of a canceled check, bank statement, or redacted credit card highlighted to show the amount has been paid.

Q: Are internet service charges, cable/satellite tv eligible?

A: Yes

PAYROLL

Q: Can funding go toward wages of lost hours due to early shut down hours?

A: No, only paid hours

Q: For payroll, will a copy of the employees check printed from quickbooks work for a receipt?

A: Yes, as names are necessary

BE SURE TO LIST EMPLOYEES NAMES



Invoice						
				Invoice Date	11/12/2020	
				Invoice #	BL12560	
				Checks:	19	
				Page #	1	
Description				Amount		
Gross Payroll				\$9,879.79		
Employer Deductions						
FUTA				\$17.41		
Medicare				\$143.26		
ND Unemployment				\$7.90		
Soc. Sec.				\$612.53		
				Employer Deductions Subtotal:	\$781.10	
Insurance Benefits						
Employer Contributions				\$62.67		
				Insurance Benefits Subtotal:	\$62.67	
Fees						
Fee Description	Count	Rate	Fee Amount			
Payroll Processing Fee	1.0	\$122.27	\$122.27			
				Fees Subtotal:	\$122.27	
				Invoice Subtotal:	\$10,845.83	
				Invoice Total:	\$10,845.83	
				Invoice Balance Due:	\$10,845.83	
Payroll Runs						
Run #	Payroll Period	Net	DD	Frequency	Gross Payroll	Operator
12149	10/21/2020 To 11/3/2020	2	16	BiWeekly	\$9,879.79	Name here
Total Outstanding	Current Invoice	Total Credit	Total Due	ACH Withdrawal	Balance Due	
0.00	10,845.83	0.00	10,845.83	10,845.83	0.00	

FOOD SERVICE / BEVERAGE

Q: Can I receive grant money for all bar staff salaries from March 17 through grant submission?

A: Operation costs including payroll for your bar staff must occur on or after March 27, 2020.

Q: Can businesses that aren't specifically hospitality, but used as a gathering place in small towns (i.e. morning coffee at the elevator, gas station, or car dealership) qualify?

A: The intent of the grant is to support hospitality businesses who have lost revenue due to COVID-19 – therefore other gathering places would not be eligible.

Q: If all prepared food and drink establishments are qualified to apply, what about breweries and wineries?

A: Yes, breweries and wineries that have at minimum of 51% of the revenue come from prepared food or drink served on premise are eligible.

DOCUMENTATION

Q: Is there any possibility for an extension if additional measures are advised?

A: 3 business days from email notification will be provided to provide documents

**Q: If a utility is paid by autodraft and reflected as paid in a subsequent month's bill, may we upload both as proof or will you require a bank statement, credit card bill, etc.?
Also, is a cleared check sufficient for rent, or is a rent invoice required as well?**

A: Corresponding document, e.g. a cleared check or invoice is sufficient with the bank statement

OWNERSHIP

Q: Please provide clarification on if there are multiple owners and locations

A: You may only fill out ONE application and will be eligible for up to \$25,000 for one eligible location, up to \$50,000 for two eligible locations, and up to \$75,000 for three or more eligible locations. If you receive a grant for more than one location, you cannot spend more than \$25,000 per location. An eligible location must meet business eligibility requirements as listed at <https://belegendary.link/HERG> and is defined by the customer facing marketplace. List all locations in which your ownership is 50% or greater, regardless of whether business has a separate EIN. Applicant must list each business under this guideline and will be awarded according to the \$25,000, \$50,000 and \$75,000 maximum rule.

Additional note:

If an eligible entity received funding in HERG Round 1, they are capped at \$25,000; for example, entities that received \$25,000 are entitled to \$0; an entity that received \$15,000 would be eligible for up to \$10,000 and an entity that received \$5,000 would be eligible for up to \$20,000. The same concept applies to multiple entities as the cap remains \$75,000 with \$25,000 per facility using the same logic. There can be no single entity that receives in excess of a total of \$25,000 or group of businesses with combined ownership structure involving multiple eligible entities that receive in excess of \$75,000.

Q: Are political subdivisions eligible for HERG funding?

A: Yes, as long as the application is for a business that is qualified under the HERG guidelines and derives 51% of revenue from on-site sales.

VENUES

Q: We are a dance studio that offers performing arts performance throughout the year, but due to COVID we have not been able to hold any of our productions, would we be able to qualify for this grant? Or what would we need to have to qualify for this grant?

A: In general, dance studios would not be eligible, since most of the revenue is generated from class fees. The exception to this would be if a studio has a venue to host events and charges admission and revenue is 51% or greater.

Q: Can you specify the required income sources and percentages for indoor entertainment?

A: An entertainment venue including indoor recreation entertainment, e.g. bowling alleys, indoor golf clubs, and indoor trampoline parks who charge a public admission fee. If membership fees exceed 51% of revenue, they are not eligible.

Q: Would a fitness center/gym/YMCA qualify?

A: In general, fitness center/gyms are not eligible as their revenue comes from membership/class fees.

VENUES CONTINUED

Q: Can funds be used for improvements that creates more space in a movie theater? Is the cost to replace seats an eligible expense? Can the operator of two theaters apply for funds for both locations? What are the most common reasons why an application for two locations would be denied?

A: Repairs are allowed, but expansion costs are ineligible. Equipment used for daily operation but not for expansion are allowed.

If two theaters apply and ownership is 50% or greater, regardless of whether the business has a separate EIN, they are only eligible for one application. Applicant must list each business under this guideline and will be awarded according to the \$25,000, \$50,000 and \$75,000 maximum rule.

Most common reasons that applications are denied for multiple locations are the following:

- *If there are multiple applications where ownership is 50% or greater, there should only be one application and each location is capped at \$25,000.*
- *Campus policy, defining a campus as the following: A campus is defined as businesses under the same ownership structure within ¼ mile of one another's physical location and therefore only eligible for \$25,000.*

APPLICATION DATES

APPLICATION PORTAL:

Opens Thursday, February 4 AT 10:00 A.M. CST

Closes Thursday, February 25 AT 5:00 P.M. CST

HERG ROUND 2 APPLICATION

- To get to the application login
Visit: <http://belegendary.link/HERG>

A screenshot of the North Dakota Department of Commerce website. The page features the "NORTH Dakota Commerce" logo at the top left and a "Sign In" link at the top right. A prominent red banner across the top contains the text "DEPARTMENT OF COMMERCE". Below this, the main content area is white and contains the following text:

The Legislative Emergency Commission and the Legislative Budget Committee has approved the **Hospitality Economic Resiliency Grant (HERG)**. This funding will go to businesses within the hospitality industry and be REIMBURSED based on RECEIPTS for operational costs.

This includes restaurants, bars, breweries, cafes and similar on-site dining establishments. Additionally, the HERG will also focus on businesses affected by the closures such as theaters, music and entertainment venues, and professional production companies that support major venue meetings and events.

\$25,000 maximum grant for per eligible entity and \$75,000 maximum for eligible entities with multiple locations. If an entity receives grant funds for more than one location, they cannot spend more than \$25,000 per location. Grantees will be chosen on a first come, first served basis among all recipients who have self-certified that they are complying with the current North Dakota Smart Restart protocols. Noncompliance with these protocols will result in the repayment of all grants funds.

HERG funds will be used to reimburse eligible entities for costs in operations, such as payroll, rent, utilities and other expenses that comply with federal guidelines. Payroll taxes and other taxes are not eligible for reimbursement.

HERG ROUND 2 APPLICATION

- If you were a previous applicant, you can use your same login information from round 1 HERG. If you are new applicant, you will see a sign-up button.



The screenshot shows the login interface for Dakota Commerce. At the top, the logo "Dakota Commerce" is displayed with the tagline "Be Legendary." and a "Sign in" link. Below the header, the text "Sign in with a local account" is centered. The login form includes an "Email" field, a "Password" field, and a "Remember me?" checkbox. At the bottom of the form, there are two buttons: "Sign in" and "Forgot your password?".

HERG ROUND 2 APPLICATION

Once signed in, if you are a returning applicant, you can select the “create application” button. If you are a “new” registration applicant, meaning you have not registered previously, you will need to follow the “verify email” button and prompts and also complete that part of the registration.



HERG ROUND 2 APPLICATION

- Enter in business name – should match LEGAL name EXACTLY to any tax records.
- Tax Identification Number - If your business has an EIN number, that should be used, if an EIN is not available, then the following are allowed: State Tax ID, Tribal Tax, TERO or SS# for Sole Proprietor.
- If you are a sole proprietor, you must supply your trade name in the Doing Business As field.

Create Application

Business Name (text) *

Business Name should match Legal Name EXACTLY to any tax records – DO NOT put the Doing Business As (DBA) as your business name.

Doing Business As

Tax Identification Number *

If your business has an EIN number, that should be used, if an EIN is not available, then the following are allowed: State Tax ID, Tribal Tax, TERO or SS# for Sole Proprietor.

Save

HERG ROUND 2 APPLICATION

- Please enter in all taxpayer information. The physical address **MUST** be the physical address of your business. The Mailing address is where the check will get mailed if awarded.

Edit Application

1 Taxpayer Information

Contact Information	Number of Employees
<p>Primary Contact Tricia Miller</p> <p>Primary Contact Title <input type="text"/></p> <p>Applicant Telephone Number * eg (000) 000-0000 <input type="text"/></p> <p>Contact's Relationship to Business * <input type="text"/></p>	<p># of Employees at Physical Location as of 01/01/20 * <input type="text"/></p> <p># of Employees at Physical Location Today * <input type="text"/></p>
<p>Physical Address of Business</p> <p>Physical Address Line 1 * No PO Box is allowed. <input type="text"/></p> <p>Physical Address Line 2 <input type="text"/></p> <p>City * <input type="text"/></p> <p>Zip Code * eg 00000 <input type="text"/></p> <p>State ND</p>	<p>Mailing Address for mailing of check if awarded</p> <p>Mailing Address Line 1 * Same as Physical Address PO Box is allowed. <input type="text"/></p> <p>Mailing Address Line 2 <input type="text"/></p> <p>City * <input type="text"/></p> <p>Zip Code * eg 00000 <input type="text"/></p> <p>State * eg XX <input type="text"/></p>

HERG ROUND 2 APPLICATION

Business must:

- Must be located in North Dakota
- Registered to do business in ND
- Allowed to conduct business in ND
- Industry type will be a drop down of applicable business types for HERG and is mandatory
- Industry type level 2 – is not a required field

Edit Application

1 Taxpayer Information ✓ 2 Application

Instructions to fill Step 3

Business Information

Is this business located in North Dakota? *

Is this business in your home? *

What is the registering entity for this business? *

If you are a tribal business, do you participate in the 477?

Is this business registered to do business in ND? *

Is your business registered or a sole proprietor and in good standing in ND?

Is this business allowed to legally conduct business in ND? *

Type of Business *

What portion of your funding is from a public funding source? *

Do you receive all or part of your funding from local, state, tribal, or federal sources? (excluding grants)

Industry Type (NAICS Code) *

Industry Title (NAICS Level 2 Code)

Description of Business Operations Conducted *

◀ Previous Next ▶

HERG ROUND 2 APPLICATION

Edit Application

1 Taxpayer Information ✓ 2 Application ✓ 3 Facilities

List the Facilities in North Dakota

One application will be allowed per contact social security number. If there are duplicates entered in, they will be cancelled. You may only fill out ONE application and will be eligible for up to \$25,000 and \$75,000 maximum for eligible entities with multiple locations. If an entity receives a grant for more than one location, they cannot spend more than \$25,000 per location. ALSO – applicant where ownership is 50% or greater, applicant must list each of those businesses under this guideline and will only be allowed according to the \$25,000 and \$75,000 maximum rule.

+ Add Location

Facility Name ↑	Line 1	Line 2	City	County	Zip Code	# of Employees Today	# of Employees as of 01/01/20	
Tricia's test for Briefing	555 Love It Here		Adrian	Lamoure	58503	40	50	Edit Delete
Tricia's test for briefing 2	555 Harmony Lane	Apt 6	Akra	Pembina	58503	25	60	Edit Delete

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▪ Capped Amount

- \$25,000 – one Location
- \$50,000 – two Locations
- \$75,000 – Multiple locations: \$25,000/location

▪ Example

- If you received \$25,000: Eligible \$0
- If you received \$15,000: Eligible up to \$10,000

HERG ROUND 2 APPLICATION

Add Expenditure

Qualifying Purchase (Sales tax is not an allowable expense)

I certify that I HAVE NOT submitted this line expenditure in past HERG applications *

Name or Description of Purchase *

How does this purchase qualify for the HERG2 program? *

Vendor or Source(s) *

Expenditure Type *

Purchase Date
Receipts prior to March 27, 2020 will not be accepted.

Total Receipt Amount *
Dollar amount of full receipt

Non-qualifying Portion of Purchase Amount
Please include Sales Tax amount when calculating this field

Qualifying Portion of Purchase Amount
Dollar amount of line item from receipt/quote/bid/estimate

Please list each receipt item on separate line items. **DO NOT** combine receipts for multiple expenses on one line item.

May need to upload same receipt for multiple line items.

NEW to Round 2 – must self- certify that the expenditure you are expensing has not been awarded in HERG Round 1.

HERG ROUND 2 APPLICATION

When entering in your receipt amount. Be sure to note the following:

- **Total Receipt Amount:** *this is the dollar amount of full receipt*
- **Qualifying Portion of Purchase Amount:** *this is the dollar amount that you would like to be reimbursed from the total receipt amount.*
- **Non-qualifying Portion of Purchase Amount:** *Sales tax is not allowable and could be placed in this field.*
- **When entering in supporting documents for your expense,** please note the supporting document file types: JPG, JPEG, PDF, .doc, .xls. Files need to be less than 20MB.

HERG ROUND 2 APPLICATION

Please review your line expenditures, you will notice your award amount max at the top, which aligns with the previously discussed protocol on multiple businesses.

Sales tax is not an allowable expense.
Please list each receipt item on separate line items. **DO NOT** combine receipts for multiple expenses on one line item.

Maximum award you qualify for is:
\$50,000

Application Line Items + Add Expenditure

Line #	Description	Detailed Description of Purpose	Store/Vendor	Expenditure Type	Purchase Date ↑	Documentation Type	Total Receipt Amount	Non-Qualifying Cost	Qualifying Purchase Cost	
1	test for briefing	test	Amazon	Personal Protection Equipment	8/27/2020		\$50.00		\$50.00	<input checked="" type="checkbox"/> Edit <input type="checkbox"/> Delete
4	Payroll costs for June	Will assist with my business in paying payroll.	Tricia's Test for Briefing 2	Other	10/1/2020		\$50,000.00		\$50,000.00	<input checked="" type="checkbox"/> Edit <input type="checkbox"/> Delete

HERG APPLICATION

- Business was profitable
- Not more than 90 days delinquent prior to March 1, 2020
- Business is in good standing in the State of North Dakota
- Business is not delinquent on Federal or State Taxes
- Incurred a negative financial impact due to COVID-19
- Verify that nothing you are expensing in HERG Round 2 was awarded in HERG Round 1

The undersigned certifies that the information provided in this document and its attachments is true and accurate.

1. I certify that my business was financially viable based on the following:

Business was profitable on 03/01/2020 or my business was a startup and in operation prior to 03/01/2020 and is projected to be profitable within 180 days of 03/01/2020 *

Business was not more than 90 days delinquent on any loans prior to 3/1/2020 *

Business is in good standing in the state of North Dakota or equivalent Tribal entity *

Business is not currently delinquent on Federal or State taxes *

HERG ROUND 2 APPLICATION

7. Businesses must certify the appropriate requirements are met for their business type.

A restaurant (food trucks included) - to include food services and drinking establishment that derive a minimum of 51% of their sales from prepared food and must certify that 75% sales were derived in ND, as well as a current food establishment license.

A bar or lounge with a current on-sale liquor license issued by the appropriate legal entity that derive a minimum of 51% from on-sale sales.

An entertainment venue to include movie, drama or music theaters and facilities used to host community and private events; include indoor recreation entertainment, e.g. bowling alleys, indoor golf clubs, and indoor trampoline parks where membership fees do not exceed 51% of revenue.

A production company that provides technology and audio-visual services to meetings and events; and must certify that 75% sales were derived in ND.

HERG ROUND 2 APPLICATION

The grantee must be one of the following:

- A restaurant (food trucks included) - to include food services and drinking establishment that derive a **minimum of 51%** of their sales from prepared food and must certify that 75% sales were derived in ND, as well as a current food establishment license.
- A bar or lounge with a current on-sale liquor license issued by the appropriate legal entity that derive a **minimum of 51%** from on-sale sales.
- An entertainment venue to include movie, drama or music theaters and facilities used to host community and private events; include indoor recreation entertainment, e.g. bowling alleys, indoor golf clubs, and indoor trampoline parks where membership/class fees do not exceed 51% of revenue.
- A production company that provides technology and audio-visual services to meetings and events; and must certify that **75% sales** were derived in ND.

HERG ROUND 2 APPLICATION

Business Obligations

- Certify that all information is true and accurate
- Read and agree to abide by the Smart Restart guidelines

YOUR OBLIGATIONS SHOULD YOU RECEIVE ERG GRANT FUNDING

I Certify Correct *
By submitting application for this grant, I certify that the answers and information given above are true and accurate. I understand that making any false or misleading answers will result in denial of my application and may result in criminal prosecution.

I have read and agree to abide by the Smart Restart guideline *

HERG ROUND 2 APPLICATION

Process and submit application:

- If you would like a copy of your application, please print from the browser when on the review screen

Edit Application

1 Taxpayer Information ✓	2 Application ✓	3 Facilities ✓	4 Qualified Expenditures ✓	5 Certifications ✓	6 Certifications ✓
7 Certifications ✓	8 Certifications ✓	9 Obligations ✓	10 Review		

Business Verification

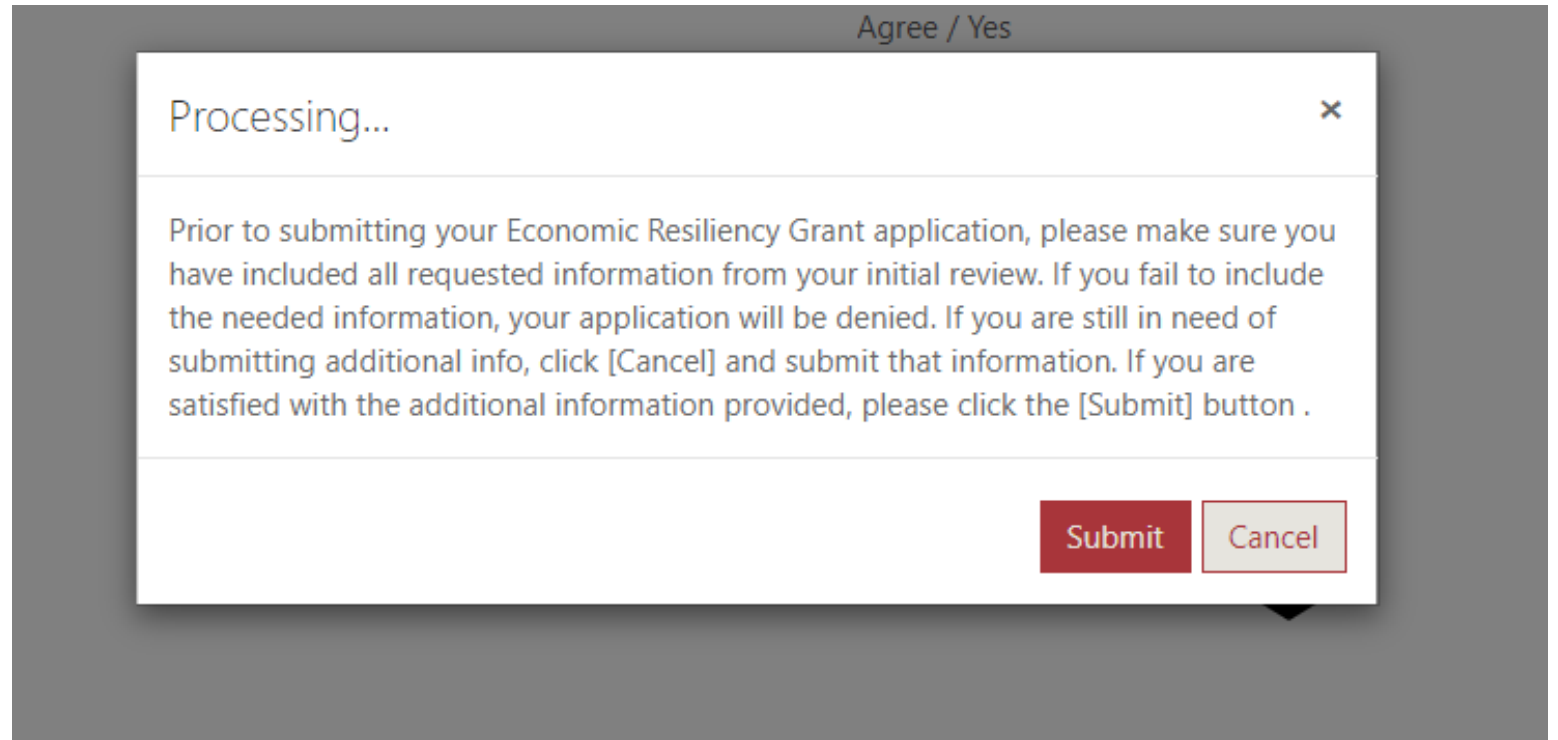
Business Name (text)
another HERG

Doing Business As
—

Tax Identification Number
3643657

HERG ROUND 2 APPLICATION

Submit and process
your application



QUESTIONS AFTER APPLYING

EMAIL:

businesshelpCOVID19@nd.gov

Once you submit your application and if you have questions, please make sure your ID number AND business name is listed in the email as it appears on the application.

NEXT STEPS



@CommerceND



@commercenorthdakota



Department of Commerce

COMMERCE NEWSLETTER:

<https://commerce.nd.gov/news/SignUpNewsReleases/>

EMAIL: businesshelpCOVID19@nd.gov

WEBSITE: <https://belegendary.link/HERG>

CLOSING REMARKS



Chris Kalash
Director of
Membership

THANK YOU